



**Year of The Dragon Celebration 2024**

**Saturday, 2/17 @ UnCommons**

**Sunday, 2/18 @ Chinatown Plaza**

**Vendor Application**

Date: \_\_\_\_\_

\_\_\_\_\_  
Organization

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Email:

\_\_\_\_\_  
Cell:

What products and/or services will be promoted at the event:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vendor Booth Space:

\_\_\_\_\_ 10x10 Booth (\$1000 for both days / \$650 for one day): One 6-ft table with 2 chairs

\_\_\_\_\_ 20x20 Booth (\$2000 for both days / \$1650 for one day): Two 6-ft table with 4 chairs

\_\_\_\_\_ Vehicle Booth (\$1500 for both days / \$1150 for one day): One 6-ft table with 2 chairs

\_\_\_\_\_ Two vehicle Booth (\$3000 for both days / \$2650 for one day): Two 6-ft table with 4 chairs

\_\_\_\_\_ Food Truck (15% Revenue share on total sales): One 6-ft table with 2 chairs

10% discount for all AAPI Chamber member

Vendor Accessories:

\_\_\_\_\_ Tent (\$150)    \_\_\_\_\_ 6ft. Table (\$30)    \_\_\_\_\_ Chairs (\$10)    \_\_\_\_\_ Garbage (\$10)

\_\_\_\_\_ Electricity (\$100)    \_\_\_\_\_ Cement blocks (\$200)

## TERM & CONDITIONS

- 1. Setup/Break Down:** Vendors may begin setting up at 12:00 p.m. and must be completed by 2:30 p.m. on both days. Breakdown can start no sooner than 8:00 p.m. and must be completed by 9:00 p.m. on both days. No vendor is to close before the official closing time. Before leaving, be sure your area is clean and trash-free.
- 2. Staffing:** Vendor tables must always be manned and intact until the event closes at 8:00 p.m. AAPI Chamber of Commerce is not responsible for display materials.
- 3. Vendor Items:** Vendors are not allowed to sell anything derogatory such as adult toys and firearms. Each vendor must provide a description of the type of business being conducted in the booth. AAPI Chamber of Commerce reserves the right to have items removed that are considered inappropriate.
- 4. Vendor Responsibility:** Vendors will be fully responsible for any loss or damage to his or her property by theft, fire, or casualty. AAPI Chamber of Commerce expressly disclaims any responsibility for the same. Vendors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with their operation. Each vendor is responsible for the conduct of his employees and/or representatives, and activities must not detract from the image or welfare of the event.
- 5. Vendor Booths:** Vendor booths will be assigned. Submission date, placement, flow, and competition will be taken into consideration to provide the best experience for attendees. If you have special booth needs, please include your request with your application and we will make every effort to accommodate you. Booths are reserved on a first-come, first-served basis. Vendors must ensure that none of their display equipment extends beyond the space they have reserved; this includes any rails, stands or additional equipment.
- 6. One Business per Table:** Only one (1) business per table; space may not be sublet or shared without prior approval from AAPI Chamber of Commerce.
- 7. Booth Set Up:** Vendors provide their own tent and displays. Water barrels are not allowed. Electricity available by placing an order. WiFi is limited. Hot Spots are recommended.
- 8. Acceptance:** AAPI Chamber of Commerce reserves the right to decline any application for booth if it deems such action to be in the best interest of the event. All vendors are subject to approval by AAPI Chamber of Commerce.
- 9. Payment:** The full payment is a non-refundable registration fee for the booth and is due with the submission of this agreement.
- 10. Cancellation of Space:** Application fees are non-refundable. AAPI Chamber of Commerce is not liable if weather or other conditions prevent the vendor from attending and fulfilling the contractual obligation as a vendor. No refunds will be made for weather, accident, health, or other causes for non-participation.
- 11. Indemnification:** Vendor agrees to indemnify and hold harmless AAPI Chamber of Commerce from and against any loss, expense, claims, damages, causes of action, injuries, suits or damages, suits to person or property, including attorney's fees, arising out of, or related to the operation of the Vendors at the event.
- 12. Permits & Insurance:** Vendor agrees to provide evidence of a valid local business license. All Vendors MUST have a \$1,000,000 liability INSURANCE policy covering the duration of the event from set-up to final cleanup. It is recommended that Vendors carry Property Damage insurance for protection against fire, theft, food poisoning, loss, damage or accidental injury, inventory fixtures, etc., resulting from any cause whatsoever (Including Acts of God). Vendor must provide a certificate naming as additional insureds: AAPI Chamber of Commerce, 6585 High St., Suite 118, Las Vegas, NV 89113, including its affiliates and subsidiaries, and its respective agents, officers, members, directors, employees, successors, and assigns.

By completing this application, you acknowledge you are an authorized representative of the business listed on this application and certify that you have read the Terms and Conditions listed on this application; and you along with all staff representatives working this event will adhere to all rules and policies outlined herein.

- Full payment up front.
- No refunds.
- Vendor to provide their own tent and table skirting.
- This event is outdoors, make sure to secure your tents.

\_\_\_\_\_

Print Name

\_\_\_\_\_

Date

\_\_\_\_\_

Signature

### Payment Information

➤ Checks:

Made payable to AAPI Chamber of Commerce and mailed with application to 6585 High Street, Suite 118, Las Vegas, NV 89113

➤ Credit Card Payment:

A link will be sent via email or text once the completed application is received.

➤ The application will not be accepted until payment is received. Your registration will be confirmed with a welcome email.

OFFICE USE ONLY:

Application Received Date:	Payment Received Date:
Received By:	Received By:

